



Request for Co-op/Internship Confirmation Letter

This form is only intended for international students requiring a confirmation of enrollment letter when applying for an IRCC Co-op Work Permit.

STUDENT INFORMATION

Last Name

First Name

Student Number

Email address

PROGRAM INFORMATION

Diploma/Certificate Program _____ Intake (term/year) _____

Please note:

1. Allow up to 5 - 10 working days for processing.
2. The University will not release such documentation in the event of an active financial hold on the student account.
3. Letters will be issued as PDFs and sent the student's university email address.

Signature: _____ *Date* _____

OFFICE ONLY

Date: _____

Staff: _____