



# Application for Graduation

## 1. CHECK the appropriate box:

- |   |  |
|---|--|
| <input type="checkbox"/> Advanced Diploma in Leadership in Early Childhood Care and Education | <input type="checkbox"/> Management Certificate                                |
| <input type="checkbox"/> Applied Project Management Certificate                               | <input type="checkbox"/> Manitoba Arts and Cultural Management Certificate     |
| <input type="checkbox"/> Business Systems Analyst Diploma                                     | <input type="checkbox"/> Marketing Management Diploma                          |
| <input type="checkbox"/> Career Development Practitioner Certificate                          | <input type="checkbox"/> Network Security Certificate                          |
| <input type="checkbox"/> Educational Assistant Diploma  | <input type="checkbox"/> Network Security Diploma                              |
| <input type="checkbox"/> Financial Management Diploma   | <input type="checkbox"/> Project Management Diploma                            |
| <input type="checkbox"/> Higher Education Teaching Certificate                                | <input type="checkbox"/> Public Relations and Strategic Communications Diploma |
| <input type="checkbox"/> Human Resource Management Diploma                                    | <input type="checkbox"/> Serious Games Certificate                             |
| <input type="checkbox"/> Information Assurance & Security Certificate                         | <input type="checkbox"/> UW / MPI Joint Certificate in Corporate Management    |
|   | <input type="checkbox"/> Web Development Diploma                               |

**Note:** You must be officially admitted to your selected program before your Application for Graduation can be approved.

Check this box if you have been admitted to the program you are applying to graduate from.

## 2. CLEARLY print the following information exactly as you want it printed on your Certificate or Diploma.

**Student ID Number**

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**Surname**

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

**Given Name(s)**

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### APPLICATION PROCESSING DEADLINES

JANUARY 15

APRIL 15

AUGUST 15

- Your diploma or certificate will be mailed to the address provided and can take up to 10 weeks.
- August 15 is the deadline for submitting the application for graduation if you wish to attend the annual convocation ceremony.
- Information for the annual convocation in October can be found:  
<http://pace.uwinnipegcourses.ca/annual-graduation>
- ONLY applications that have met all the course requirements will be processed.

**3. CLEARLY print the following information to ensure you receive your Certificate/Diploma.**

\_\_\_\_\_  
**Mailing Address**

\_\_\_\_\_  
**City**

\_\_\_\_\_  
**Postal Code**

(      )

\_\_\_\_\_  
**Phone Number**

\_\_\_\_\_  
**Email**

\_\_\_\_\_  
**Date of Birth – (MM/DD/YYYY)**

**MANDATORY: Applications will not be processed without this information.**

**Freedom of Information Privacy Protection Act (FIPPA) CLAUSE**

The University of Winnipeg for admission, registration and graduation purposes will utilize personal information collected on this form. It is collected under the general authority of the University of Winnipeg Act, in conformity with, and protected under, the Manitoba Freedom of Information and Protection of Privacy Act. The information will be used to admit you as a student, assign you a student number, register you in classes and record your grades, create your permanent student record and provide you with student privileges (library, athletics, The University of Winnipeg Alumni Association). It will also be used for accounting and correspondence purposes related to admission, registration and graduation. Elements of your personal information may also be provided to program staff to inform you of program and community events, and to University Relations/University of Winnipeg Foundation for alumni contact purposes. Finally, personal information may be used to conduct research into program enrolment and related statistical profiling activities. If you have any questions about the collection and use of this information please contact:

Krista Krueger, PACE FIPPA Contact  
E-mail: [k.krueger@uwinnipeg.ca](mailto:k.krueger@uwinnipeg.ca)

I declare that I have read and understood the information on this form and that all statements made with respect to this form are true and complete.

**STUDENT SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_