THE UNIVERSITY OF WINNIPEG
PROFESSIONAL, APPLIED AND CONTINUING EDUCATION

Archived Course Outline(s) Request Form

PLEASE PRINT CLEARLY

Last Name | **First Name** | **Middle Name** | **Gender:** ☐ **Female** ☐ **Male**

Mailing Address | **Date of Birth (MM/DD/YYYY)**

City | **Postal Code** | **Email**

Home Telephone | **Cellular Telephone** | **Business Telephone**

Program Information:

Diploma Program: _____ Year: _____

Individual Course 1: _____ Year: _____

Individual Course 2: _____ Year: _____

***** Please note that The Professional Studies Program Area archives course outlines in PDF format only for a period of five years and may not have all the outlines available. *****

Course Outlines for:

☐ Pick Up ☐ Mail ☐ Email

☐ Individual Course Outline……$ 5.00 x ____ (max $50.00)

☐ Entire Program……$50.00

Number of documents ordered: _____ Total Cost: _____ ___

☐ Cash ☐ Cheque ☐ Interac ☐ Credit Card (Visa / Mastercard / Amex)

OFFICE ONLY

Rct #: _____

Date: _____

Staff: _____

Card No: Expiry Date:

DOCUMENTS WILL BE PREPARED ONCE FEE IS PAID

Please note:

1. Documents are normally completed within twenty-five working days.
2. Documents will not be issued if student has an unpaid account with the University.
3. A separate form must be completed for each additional mailing address.
4. Photo I.D. must be presented when picking up documents.
5. Student must submit written consent if s/he want someone else to pick up their documents.

_____ _____

Signature ***Date***

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