



COURSE OUTLINE

COURSE NUMBER:	DPS 51069 1901
COURSE NAME:	Risk Management Principles & Practices
INSTRUCTOR:	Donna Grieve
INSTRUCTOR CONTACT:	dgrieve@rrc.ca
DATES AND TIME:	September 18 – December 4, 2019 12 Wed, 6:00 p.m. – 9:00 p.m.
EXAMINATION DATES:	Final Exam (Instructor Supervised) December 4, 2019 6:00 p.m. – 7:30 p.m.

Authorized equipment for all exams will be pens, pencils, and eraser. Unauthorized equipment or material will include all electronic devices, including cell phones and written course material. Your instructors may authorize additional material or equipment for this course.

Photo ID will be required for all PACE exams.

TECHNOLOGY REQUIREMENTS:	Laptop required
REQUIRED READINGS:	Elliot, M. (2018). ARM 54: Risk management principles and practices. The Institutes. (TEXTBOOK ONLY)

Consult the bookstore [website link](#) for the most recent textbook edition

NEXUS:

Course materials, resources and assignments will be posted on Nexus, the online course management system, supporting the delivery of this course. Please use your WebAdvisor username and password to log in to Nexus system to retrieve these materials and to access important class communication. Not all part-time courses are posted on Nexus; if not, materials, if applicable, are available in class.

COURSE DESCRIPTION:

The course focuses on the principles and practices that form the foundations of risk management. The course will prove an understanding of the risk management environment and expectations within an organization. There will be a detailed study of the best practices for identifying, assessing and dealing with an organization's risk.

LEARNING OUTCOMES:

On completion of this course, students will:

- Understand and describe the role Risk Management plays within an organization;
- Identify the loss exposure categories that organizations may face, including understanding of the legal foundation of liability exposures;
- Understand quantitative tools available to assess the significance of a loss exposure to an organization.

DISCLAIMER:

Please consider this course outline as a general guide. Time constraints and other unforeseen factors may require some adaptation of the course materials.

LECTURE SCHEDULE:

SCHEDULE DATES	LECTURE TOPICS	REQUIRED READINGS
Sept 18, 2019	CHAPTER 1 – Introduction to Risk Management	Chapter 1
Sept 25, 2019	CHAPTER 2 – Risk Management Standards and Frameworks TEST ON CHAPTER 1	Chapter 2
Oct 2, 2019	CHAPTER 3 – Hazard Risk TEST ON CHAPTER 2	Chapter 3
Oct 9, 2019	CHAPTER 4 – Operational, Financial, and Strategic Risk TEST ON CHAPTER 3	Chapter 4
Oct 16, 2019	CHAPTER 5 – Risk Management Framework and Process TEST ON CHAPTER 4	Chapter 5
Oct 23, 2019	CHAPTER 6 – Risk Identification TEST ON CHAPTER 5	Chapter 6
Oct 30, 2019	CHAPTER 7 – Risk Analysis TEST ON CHAPTER 6	Chapter 7
Nov 6, 2019	CHAPTER 8 – Risk Treatment TEST ON CHAPTER 7	Chapter 8
Nov 13, 2019	CHAPTER 9 – Big Data Analytics for Managing Risk TEST ON CHAPTER 8	Chapter 9
Nov 20, 2019	CHAPTER 10 – Capital Investment and Financial Risk TEST ON CHAPTER 9	Chapter 10

Nov 27, 2019	CHAPTER 11 – Monitoring and Reporting on Risk TEST ON CHAPTER 10	Chapter 11
Dec 4, 2019	FINAL EXAM – CHAPTERS 1-11 (Instructor Supervised) 6:00 – 7:30	Chapters 1-11

Remember to complete your course evaluation immediately after this course is complete. We take your feedback very seriously and use it to continually improve our courses and programs.

- **Full time course evaluations are available on NEXUS**
- **Part time and online course evaluations will be emailed to you**

VOLUNTARY WITHDRAWAL:

Students can voluntarily withdraw from a course up to the 75% point in a course without any academic penalty. Note that this does not include the hours for the invigilated exams. It is the student's responsibility to withdraw this course to ensure no academic penalty is incurred. Please consult the Registration Office or Academic Advisor for a **Request for Voluntary Withdrawal** form.

METHOD OF EVALUATION:

VALUE	ITEM OF WORK	DUE DATE
10% x 7 =70%	Test 1: Chapter 1 Test 2: Chapter 2 Test 3: Chapter 3 Test 4: Chapter 4 Test 5: Chapter 5 Test 6: Chapter 6 Test 7: Chapter 7 Test 8: Chapter 8 Test 9: Chapter 9 Test 10: Chapter 10	Test 1 - Sept 25, 2019 Test 2 - Oct 2, 2019 Test 3 - Oct 9, 2019 Test 4 – Oct 16, 2019 Test 5 – Oct 23, 2019 Test 6 – Oct 30, 2019 Test 7 – Nov 6, 2019 Test 8 – Nov 13, 2019 Test 9 – Nov 20, 2019 Test 10 – Nov 27, 2019
30%	Final Exam*	December 4, 2019

All applicable assignments must be typed, as well as formatted and referenced according to APA 6th Edition specifications. See the policy on the UWINNIPEG Academic Writing Standards.

MINIMUM GRADE:

Students must receive a minimum grade of “C”, or better, in all courses within the program requirements to graduate.

PARTICIPATION:

Participation is an important component of a meaningful learning process. Contributions to class activities, group work, and class discussion will enhance your academic success and contribute to a more positive and productive learning environment. Participation is a reflection of actively engaging in class room work and attentiveness to the contributions of others and the instructor. Participation is also a reflection of being present in the classroom in a timely fashion and not distracting others.

RESEARCH POLICY:

Students who plan to conduct research interviews, focus groups, surveys, or any other method of collecting data from any person, even a family member, must obtain the approval of the appropriate ethics committee before commencing data collection. Exceptions are research activities as a learning exercise to satisfy course requirements with no intent to publish as research.

POLICY FOR LATE ASSIGNMENTS:

- All assignments will be given a due date.
- Individuals who cannot meet the deadline and have a legitimate reason (i.e., illness supported by a medical certificate relative to the due date), must request an extension in writing from the instructor no later than the 24 hours before the deadline.
- Students who do not receive an extension from the instructor will receive a grade of zero on the assignment if the assignment is not submitted by the due date.
- It is the student's responsibility to retain an electronic copy of ALL assignments submitted for grading.

STUDENT HANDBOOK AND ACADEMIC REGULATION AND POLICY INFORMATION:

Refer to the [Student Handbook](#) for academic and general PACE policies. This information is also available on the UWinnipeg PACE website.

It is the students' responsibility to read the policies outlined in the PACE Student Handbook for all University of Winnipeg Academic regulation and policy information.

ACADEMIC MISCONDUCT:

Please refer to the Academic Misconduct Policy in the most recent version of the University of Winnipeg General Calendar, under Student Discipline, Section 8a, or see:

- [Academic Misconduct Policy](#)
- [Procedures: Academic Misconduct Policy](#)

UWINNIPEG RESPECTFUL LEARNING POLICY:

All students, faculty and staff have the right to participate, learn and work in an environment that is free of harassment and discrimination. The UW Respectful Working and Learning Environment Policy may be found online at www.uwinnipeg.ca/respect.

ACADEMIC ACCOMMODATIONS:

Students with documented disabilities, temporary or chronic medical conditions, requiring academic accommodations for tests/exams (e.g., private space) or during lectures/laboratories (e.g., note-takers) are encouraged to contact Accessibility Services (AS) at 786-9771 or accessibilityservices@uwinnipeg.ca to discuss appropriate options. All information about a student's disability or medical condition remains confidential. <http://www.uwinnipeg.ca/accessibility>.

UWPACE GRADING SYSTEM:

Letter Graded	Percentage	GPA	
A+	96-100	4.50	<u>Pass/Fail</u>
A	91-95	4.00	P Pass
A-	83-90	3.75	F Fail
B+	75-82	3.50	<u>Non-Graded</u>
B	70-74	3.00	CP Certificate of Participation (75% Attendance)
C+	66-69	2.50	NC No Certificate of Participation
C	57-65	2.00	<u>Special Designations</u>
D	50-56	1.00	I Incomplete
F	<50	0.00	TC Transfer Credit
			S Standing

DISCLAIMER:

Please retain a copy of this course outline for reference purposes and/or future academic endeavor.

Note: PACE archives course outlines in PDF format for a period of five years and charges an administrative fee for archived course outline requests.